



8th May 2020

COVID-19 Update: Start Date and Regulations

Dear Members

We are delighted to inform you we are one step closer to getting back to delivering all your favourite gymnastics programmes at Gymnastics Waitara. We are unable to run classes at Alert Level 3, but we are planning to re-open at Alert Level 2.

Due to ongoing restrictions, for the safety of our members, staff and wider community, there will be changes to our general procedures and the delivery of our classes, including significant timetable changes. We are planning to begin half way through Term 2 date to be confirmed. There may be an opportunity for some workshops in Term 2/3.

Below is a summary of what you need to know going into Alert 2. We thank you all for your patience and understanding, this has been an incredibly difficult time. Please continue to follow our government guidelines and stay safe in your bubble.

IF YOU HAVE ALREADY ENROLLED FOR A CLASS

Great, we are excited that you are so keen to get back to your sport, so are we! For most of you, there are no changes to the class that you originally enrolled in. Those who are affected by the timetable changes will have already been contacted or will be very soon. We will make sure we help find a class that is suitable and convenient for you so that your family can get back to doing what they enjoy.

IF YOU HAVE NOT YET RE-ENROLLED

Do not worry. You have still got time! Log on to your parent portal to choose a class or drop us and email to discuss your options. Email Hayley on hayley@gymnasticswaitara.co.nz

INVOICING

Please note, when you re-enroll from today you will not receive an invoice as we are unsure on our start date. These will be sent out when date confirmed. To the ones that have received an invoice and not made payment as instructed these invoices will be deleted and a new one reissued. To the ones who have payment you will be credited the full amount and then reissued a new invoice.

With the current climate and financial uncertainty, we must ensure that all fees are paid in full before you begin class.



ADDITIONAL HEALTH AND SAFETY MEASURES DURING ALERT LEVEL 2

We understand that our members will feel more comfortable with some reassurance around the additional measures and changes to our procedures we will be putting in to place to ensure the safety of our members. Here is a summary:

- We have contact tracing procedures in place for all visitors to the gym including members, staff, delivery personal and contractors
- GW has a zero tolerance to illness. If any of our staff or members are feeling unwell, they will be asked to not come to the gym until clear.
- All staff and coaches will be rostered on to a very strict cleaning schedule. High traffic areas will be cleaned 3 times a day and gym equipment will have additional cleaning
- Payment option limited to online banking and phone payments
- Parents are required to drop off and collect from outside the gym. A member of staff will be available. Drop off (Enter) will be through the foyer (admin building) like normal and exit will be through the side door facing the High School (there will be exit sign outside the door). Class times will finish 5 minutes early due to allow for set up next class.
- Rolls will be taken electronically by the coach supervisor
- Water Fountains will be out of use – **Please bring drink bottles clearly named. You will not have access to our fountain so please bring two if needed.**
- The Kitchen and office are not to be used, only coaches will have access to these.
- The lockers are not to be used.
- Please see attached a form which is to be completed and returned with information from your gymnast. You can not return back to gym without this being completed.
- Shoes must be taken off at the door before walking in the gym and they can be put back on once leaving the gym
- Kindy Classes, Adult Classes, Open Gym, Holiday Programmes, Birthday Parties will be resume in Alert Level 1
- Work is being done on lesson planning to ensure our coaches can provide interesting, safe, developmental, and challenging classes:

Such as –

1. Spacing our classes to ensure cleaning can be completed more frequently.
2. Restricting the numbers in the gym and each area. We are aiming to have an 80% reduction in our overall capacity.
3. Bigger circuits to ensure members stay apart.



GW is working with Gymnastics NZ to further develop guidelines when we open to Alert Level 2. Meanwhile you can be assured gymnastics will be safe to return to just as soon as we are able. The safety of our staff and members is paramount.

We hope that this has answered many of your questions, but please feel free to get in touch with any other questions, or comments you have. Feedback from our members is vital to our day to day operations and we value thoughts and opinions from all.

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